

## Alternatives for Unnecessarily Complex Words and Phrases

Accomplish	Do
Accounted for the fact that	Because
Applies pressure	Pushes
As of this date	Now
At that point in time	Then
At the current time	Now
Be cognizant of	Know
Be in receipt of	Get
By means of	Through
Come in contact with	Meet
Come to a decision as to	Decide
Commence	Start
Compensate	Pay
Conceptualize	Think
Develops a habit of	Habitually
Downsizing	Layoffs
Due to the fact that	Because
During the time that	While
Effectuate	Bring about
Fabricate	Build
Give consideration of	Consider
Impact negatively	Worsen
In order to	To
In spite of the fact that	Although
Inoperative	Doesn't work
Interface	Meet
Is of the opinion of	Believes
Make mention of	Mention
Methodology	Rules
Modality	Style
Operational	Working
Optimal	Ideal
Owing to the fact that	Since
Procure	Get
Render assistance to	Help
Terminate	End
That is a subject that	This subject
The question as to	Whether
Upwardly mobile	Successful
Utilization	Use

